# DESERT CREST COMMUNITY ASSOCIATION

## ARCHITECTURAL & GROUNDS COMMITTEE

## SUBMITTAL REQUIREMENTS

### 1. <u>Construction Plan</u>

A)  In narrative form, list what you plan to do, how you plan to do it, and what materials you plan to use.
B)  Indicate if electrical, plumbing, or another craftwork will be required.
C)  Color scheme with samples.
D)  Estimated completion dates.

### 2. <u>Site Plan</u>

A)  Submittal Requirements.
Two copies of Site Plan, complete as possible, shall be submitted to AGC indicating the following:

1)  Property lines with dimensions shown for all sides.
2)  Both existing and proposed structures, including home, sheds, garages and carports, parking spaces, driveway, pools, spas, trees, sidewalks, patio, cement areas, block walls and fences.
3)  Drawing should be to scale of 1" = 10' or larger.
4)  Name, address, telephone number, section and lot number.
5)   North arrow and scale.
6)  Show setback lines as dashed. ------------ ---- ---- ------------
7)  Location of all proposed work with accurate measurements from property lines.
8)  Add notes to clarify necessary points.
9)  Letter of approval from adjacent property owners if request is for variance of setback requirements. (Minimum of four (4) feet must be maintained on setback requirements).

All items are not required on every submittal.  For example, re-roofing, painting, or other work of this nature would only require two copies of the Construction Plan.  If placing a patio, cover, shed etc, it is only necessary to show information for area where work is involved and/or area affected.  (Must be able to show two off-street parking spaces, (2 single – 9'x 19', tandem – 9'x 38', or two abreast – 18'x 19')

### 3. <u>Elevation Plan</u>

A) Show all four (4) sides of structure if applicable.

### 4. <u>Landscaping Plan</u>

A) Show type of trees and location from property line and/or structures.
B)  Show type and location of ground cover.

It is recommended that all applicants review Article IV and V of the Declaration of Restrictions prior to completing application.